



City and County of Swansea

Minutes of the **Scrutiny Performance Panel – Service Improvement & Finance**

Committee Room 5 - Guildhall, Swansea

Tuesday, 5 June 2018 at 10.00 am

Present: Councillor C A Holley (Chair) Presided

Councillor(s)

M H Jones
D W W Thomas

Councillor(s)

P K Jones

Councillor(s)

J W Jones

Co-opted Member(s)

Co-opted Member(s)

Co-opted Member(s)

Other Attendees

Officer(s)

Bethan Hopkins

Scrutiny Officer

Apologies for Absence

Councillor(s): P R Hood-Williams, L James, I E Mann and B J Rowlands

Co-opted Member(s):

Other Attendees:

1 Election of Panel Convener

- Councillor Chris Holley was elected as the Panel Convener for the year 2018/2019

2 Disclosure of Personal and Prejudicial Interests.

None

3 Terms of Reference

- The Panel read through the Terms of Reference
- They observed that there is guidance from Welsh Government which states that “There is a clear role for an authority’s scrutiny function in its improvement processes: as part of its role in holding decision makers and policy makers to account, and in its policy development role”
- It was highlighted that Scrutiny looks back at practices, looks at current practices and makes recommendations about how policy can move forward

- Scrutiny Panels are there to make suggestions around policy and performance. Policy Development Committees focus on the detail and practicalities of achieving these.
- A letter will be sent from the Panel to the Scrutiny Programme Committee highlighting these issues

4 Notes, Conveners Letter and Response

- Notes and letters all agreed as an accurate record of work

5 Public Questions

- None

6 Work Plan 2018/19

- The Panel went through the work plan and were happy with the content
- They observed that this plan is flexible and other items may be added or moved as the year goes on
- The meeting is potentially clashing with planning site visits on a Tuesday morning – the meetings will be rescheduled and pushed back by a week to avoid the clash

The meeting ended at 10.25 am

Chair